



THE KING'S  
COLLEGE

# Application to Enrol

***BE EXCEPTIONAL***

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# Vision, Mission and Values

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## Our Purpose

For every individual to be equipped to fulfil their God given potential.

## Vision

To BE and exceptional Christ centred learning community.

## Our Passion

Our passion and purpose is:

- For each person to know and see that God is Good, He is for us and His goodness is revealed through Jesus Christ.
- For each person to experience a personal relationship with Jesus Christ and live a life of significance.
- To equip each student to do with excellence that which God has called and purposed them to do.
- To encourage each person to use their gifts and calling to serve God and others.

## Core Values

To practice exceptional:

- Generosity
- Integrity
- Leadership – developing transformational leaders
- Honour – God, family and community
- Service

## Enrolment Procedure Guidelines

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- Each entry point is treated independently of each other. Until you are offered a place you will be asked to confirm that your application for registration is still valid at subsequent dates.
- If a confirmed enrolment is postponed, it will only be possible to place the student's name on a waiting list for the new date.
- It is essential to keep the College updated of any changes to personal particulars such as change of address, phone and email. If parents are unable to be contacted due to changes in details, their place may be allotted to another student.
- Acceptance is conditional, amongst other things, upon the Principal being confident that the student does not have any particular needs, learning or otherwise, which the College could only satisfy if it were to suffer unjustifiable hardship.

**“...The excellence of knowledge is that wisdom gives life to those who have it.”**

**Ecclesiastes 7:12**



# The King's College Statement of Affirmation of Faith

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The College believes in and asserts the following basic truths:

(a) **THE HOLY SCRIPTURES** – The divinely inspired and infallible Word of God and its consequent entire trustworthiness and supreme authority in all matters of faith and conduct (2 Timothy 3:16, 17). The Bible, which is comprised of the books of the Old and New Testament, is the Spirit inspired, inerrant and infallible Word of God and derives its authority from the Kingdom of God.

(b) **THE GODHEAD** – One God eternally existent in three persons comprising the Father, the Son and the Holy Spirit. There is one God and He is sovereign and eternal. He is revealed in the Bible as three equal divine Persons - Father, Son and Holy Spirit. God depends on nothing and no one; everything and everyone depends on Him. God is holy, just, wise, loving and good.

God created all things of His own sovereign will, and by His Word they are sustained and controlled. God is the God and Father of our Lord Jesus Christ. He is also Father of all whom He has adopted as His children. Because of God's faithfulness and His fatherly concern, nothing can separate His children from His love and care. (John 15:26; 2 Corinthians 13:14; John 17:21)

(c) **THE LORD JESUS CHRIST** – His humanity, deity, virgin birth, sinless life, atoning death for the sins of the world, resurrection for our justification, ascension to the Father's right hand and abiding intercession and personal return to reign upon earth. The Lord Jesus Christ is the eternally existing, only begotten Son of the Father. He is the Creator and Sustainer of all things. He was crucified, buried, rose from the dead in bodily form and ascended to heaven.

Jesus is the Baptiser in the Holy Spirit. (Luke 3:16; John 1:33) He is King of the universe and Head of the Church, His people whom He has redeemed to Himself.

Having already inaugurated the Kingdom of God, He will return to gather His people to Himself, to judge all people and bring in the consummation of God's Kingdom. (John 1:4; John 1:1; Isaiah 7:14; Luke 2:7; 2 Corinthians 5:21; John 3:16; Romans 4:25; Mark 16:19; Matthew 24:29-31)

(d) **FIVE FOLD ASCENSION MINISTRIES** – We believe in the Five Fold Ascension Ministries in accordance with Ephesians 4:11 "And he gave some Apostles, and some Prophets, some Evangelists, and some Pastors and Teachers" and as stated in 1 Corinthians 12:28-31 "And God hath set some in the church. First Apostles, secondly Prophets, thirdly Teachers, after that, Miracles, then Gifts of Healings, Helps, Governments, diversity of tongues..."

We believe the Elders would come from the Five Fold Ministry as directed by the Holy Spirit. Likewise the Deacons would come out from amongst the whole church in accordance with Acts 6:3, as the need arises.

(e) **SALVATION AND GOD'S REDEMPITIVE PLAN** – That all have sinned and come short of God's glory and standard of righteousness and that by faith in and confession of Jesus Christ as Lord, right relationship is restored with God. (Romans 3:23; 10:10; Galatians 5:22-26)

Adam and Eve, the parents of all humankind were created in the image of God to worship their Creator by loving and serving Him, and exercising dominion under God's rule by inhabiting, possessing, and ruling, caring for and enjoying God's good creation.

Sin entered the world through Adam's disobedience, because of which dominion was lost and all people are alienated from God and each other and, as a result, they and all creation are under God's judgment. All people have sinned and come short of God's standard of holiness and righteousness.

God holds each person responsible and accountable for choices made and actions pursued through the exercise of free will. Human responsibility and accountability do not limit God's sovereignty. God's sovereignty does not diminish human responsibility and accountability.



## The King's College Statement of Faith Cont.

Salvation from the penalty of sin is found only through the substitutionary, atoning death and resurrection of the Lord Jesus Christ. As the only sinless One, and because God is both just and holy, Jesus took upon Himself the just punishment for our sins. In doing so, He fulfilled His covenant and demonstrated His unfailing love for us.

Through His death and resurrection, the Lord Jesus has destroyed the power of Satan, who is destined to be confined forever to hell along with all those who reject Jesus as Lord.

Through the power and presence of the Holy Spirit indwelling in believers, and through the work of Calvary, believers are empowered to participate in the restorative work of the Kingdom. Through the Spirit's work in restoring the dominion that was lost and the believer's participation in the Kingdom of God, the eschatological redemption of Creation at Christ's Second Coming awaits.

- (f) THE ORDINANCES – Repentance and Water Baptism for believers by full immersion as acts of obedience to Christ. (Matthew 4:17; Acts 2:38) The Lord's Supper celebrated regularly in remembrance of Christ. (1 Corinthians 11:23-30).
- (g) DIVINE HEALING – Secured for every person through faith in Christ's completed work and deliverance from all bondage to the power of Satan.
- (h) THE HOLY SPIRIT – The Holy Spirit is the Promise of the Father, God's Empowering Presence. The Holy Spirit is the divine seal and guarantor of God's promises to His people. Through salvation, a believer receives the person of the Holy Spirit, the Promise of the Father. The baptism with the Holy Spirit is the power which releases the living waters of God inside the believer. (See Matthew 3:11, Luke 24:49, John 7:38, 39; 14:15-17, 26, Acts 1:5; 2:14-18.)
- (i) THE BAPTISM OF THE HOLY SPIRIT- with speaking in other tongues. (Acts 2:4; 10:46; 19:6; Romans 8:26, 27; 1 Corinthians 14:4). The Ministry of the Holy Spirit is to glorify the Lord Jesus Christ. During this age He indwells, guides, instructs and empowers the believer for Godly living and service. Every believer should be filled with the Holy Spirit. He convicts people of their sin, leads them to repentance, creates faith within them and regenerates them. He is the source of their new sanctified life bringing forth His fruit in the life of believers. He gifts believers according to His sovereign will, enabling them for service in the work of God's Kingdom. (Joel 2:32; Acts 2:4; Acts 2:39; Mark 16:17)
- (j) THE GIFTS OF THE HOLY SPIRIT – for the equipment of Ministry and the edification of the Church; to continue in this present Age until the Perfect has come and the consummation of God's Kingdom on "earth as in heaven." (1 Corinthians 12:8-11; Matt 6:10) The Holy Spirit is the Divine administrator of His gifts, distributing them at will for the purpose of building the church. (Mark 16:17; 1 Corinthians 12:11; Hebrews 2:4)
- (k) THE CHURCH UNIVERSAL – Comprising all born-again believers of all Nations and denominations under the headship of the Lord Jesus Christ. (Hebrews 12:23; Colossians 1:18, 24)
- l) BIBLE PROPHECY & ESCHATOLOGY – Its fulfilment in world events, heralding the climax of this age and the personal, visible return of the Lord Jesus Christ and consummation of His Kingdom. (2 Peter 1:21)
- (m) THE NEW HEAVENS AND NEW EARTH – "We, according to His promise, look for new heavens and a new earth in which righteousness dwells." Entry to the new heaven and new earth is made possible only through the salvific plan of God revealed through Jesus Christ. Only righteousness will dwell in the new heavens and new earth. (Isaiah 65:17; 2 Peter 3:7-13; Revelation chapters 20:11; 21-22).

We understand The King's College Statement of Faith

**Father's signature** \_\_\_\_\_

**Mother's signature** \_\_\_\_\_

## General Regulations

1. It is important that parents/guardians and students actively support and participate in the College's Christian traditions and expectations. The College mission, code of conduct, purpose and values are published and used as a guide for behavior and decision making.
2. The College is committed to the safety and wellbeing of every child in its care as set out in The King's College policy for Child Protection. Parents/carers are expected to support and uphold the College's child safety policy and procedures. Signing the Enrolment Form indicates an agreement to support and respect the intentions of the College.
3. The King's College is a child safe organization and is committed to the National Principles for Child Safe Organisations. It is a condition of enrolment that all students, parents and guardians agree to commit to and conduct themselves in a manner consistent with the National Principles for the Child Safe Organisations and the schools 'Child Safe Policies. Students, parents and guardians agree to uphold all child safety measures across the school including participation in all necessary parent/guardian volunteer induction programs and training provided by the school.
4. The College has an open enrolment policy and accepts applications from all homes without discrimination in accordance with the equal opportunity law.
5. Student attendance is required at official College functions and all timetabled activities, presentation nights, inter school sporting events, including Christian education classes and Chapel. SUCH ATTENDANCE IS A CONDITION OF ENROLMENT.

**Father's Initial:** \_\_\_\_\_ **Mother's Initial:** \_\_\_\_\_

Students are expected to attend the College on the published term dates. If circumstances require a student to be absent from the College for a period greater than 3 days, advance application must be made in writing to the Principal. Parents/guardians will always abide by the College policies and procedures. These are published and available on the school website and in both the Family Handbook and the Student Diary.

**Father/Guardian signature:** \_\_\_\_\_ **Mother/Guardian signature:** \_\_\_\_\_

6. Parents/guardians will undertake to provide the student with all necessary textbooks and other equipment of a personal nature that may be required to enable the student to benefit from the education offered.
7. Parents/guardians will undertake to provide the student with correct uniform approved by the College, and to ensure that the child is always sent to school neatly and modestly dressed in the required uniform.
8. The College reserves the right to discipline students for breaches of College rules and general misbehavior. The Principal reserves the right to suspend or expel a student from the College.
9. Wilful damage to College property or damage caused by a student's negligence will render the parents/guardians (jointly or individually) of the student(s) liable for the restitution costs.
10. Whilst present on College property, or at a gathering involving students of our College, students will behave respectfully to themselves, others and property, does not bring dishonor to the name of Christ or disgrace to the College.
11. All fees and charges are to be paid in advance. Payment of such fees and charges must be made prior to commencement of the period to which they relate and are to be forwarded to the College Office. The College Council reserves the right to alter such fees and charges at its discretion, without notice. Parents/guardians are jointly responsible for ensuring payment is made to the College.
12. A student will be refused admission to a new term at the College if any fees or charges from the previous period remain unpaid. The Principal may permit the student to continue at the College if any fees and charges remain outstanding, upon the receipt of satisfactory reasons for such non-payment and the negotiation of a plan for payment.
13. The payment of full fees is necessary to hold a guaranteed place whenever a student is absent from the College for any period of time during the year. An Enrolment Fee of \$500.00 is paid on acceptance of a place for the first student and \$300 for the second student to attend the College and is non-refundable. No Enrolment will be charged for 3rd & subsequent children (i.e. max \$800.00 per family). The Enrolment fee is set by the College Board each year.



## General Regulations Continued

14. The College reserves the right to amend these regulations from time to time without prior notice. Students may be suspended or expelled from the College if they cease to reside with their parents/guardians. It is the responsibility of parents/guardians to inform the College of proposed residential arrangements other than with parents/guardians and gain the permission of the Principal to ensure continuation of the student's enrolment.

***Signing the Enrolment Form indicates a commitment to having read and understood the General Regulations of The King's College.***

## The King's College Enrolment Process

We are so pleased your family is considering enrolment at The Kings College for your child/children's education. To enable us to process your application in full and provide you with a timely outcome please complete the following document in full and provide copies of the requested documents for each child applying.

### Enrolment Documents

Please tick:

- ☐ Family Application to Enrol (this document)
- ☐ Your child's Birth Certificate – including any change of name documents
- ☐ Your child's Immunisation Record
- ☐ Your child's most recent school report and last two (2) sets of NAPLAN test results (where applicable)
- ☐ Your child's visa documentation (if applicable)
- ☐ A Pastor's and/or Class Teacher reference
- ☐ Pre-Kindy, Kindy Immunisation Documentation (compulsory)
- ☐ Ezi-Debit Form
- ☐ Medical documents provided to support formal diagnosis/diagnoses

### Enrolment Stages

Parents/Guardians to submit the completed application form along with the listed supporting documents and \$60 application fee.

The Principal considers the application and will arrange a time for a family interview on campus.

1. Following the interview, families will be notified in writing within 3 working days of the outcome.
2. If a place is offered an enrolment fee of \$500 for the first child and \$300 for the second child (to a maximum of \$800 per family i.e. no enrolment fee for third and subsequent children). This non-refundable fee guarantees your student's place at the college and is not credited towards fees.



# The King's College Enrolment Progress

## Continued

3. All offers are forfeited if the enrolment fee is not paid or the student does not commence studies at the agreed date. Payment in full of the enrolment is the only way to guarantee your child's place at the school. The school has a first-in policy which means that while you can delay the payment of your enrolment fee if another family applies and are accepted with full payment they will receive priority of placement. This is something to be mindful of, particularly in the classes that are already full or in high demand (e.g. Kindy, Yr 7) classes.

**If you would like to book a tour of the college prior to completing the enrolment process please contact our school office, we would love the opportunity to show your family our college facilities**

**Father's Initial:** \_\_\_\_\_

**Mother's Initial:** \_\_\_\_\_

## Parent/Guardian Details

☐ **Father**      ☐ **Male Guardian**

**Surname:** \_\_\_\_\_ **Given Names:** \_\_\_\_\_

**Preferred Name:** \_\_\_\_\_ **Title (Mr, Dr, etc):** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **State** \_\_\_\_\_ **P/Code** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_ **State** \_\_\_\_\_ **P/Code** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_ **Religion:** \_\_\_\_\_

**Place of Birth:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

**Church Affiliation:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Language/s spoken at home other than English:** \_\_\_\_\_ **Original language** \_\_\_\_\_

☐ Australian Citizen    ☐ Permanent Resident    ☐ Visa    **Indigenous/Torres Strait Islander:** ☐ No ☐ Yes

**Visa Details:** Visa Number issued: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_ Visa Subclass: \_\_\_\_\_



## Parent/Guardian Details Continued

☐ Mother ☐ Female Guardian

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Title (Mr, Dr, etc): \_\_\_\_\_

Home Address: \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_

Postal Address: \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Religion: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Language/s spoken at home other than English: \_\_\_\_\_ Original language \_\_\_\_\_

☐ Australian Citizen ☐ Permanent Resident ☐ Visa Indigenous/Torres Strait Islander: ☐ No ☐ Yes

Visa Details: Visa Number issued: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_ Visa Subclass: \_\_\_\_\_

## Details – Student 1

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Other names: \_\_\_\_\_ Preferred name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ ☐ Male ☐ Female Academic Year of Entry: \_\_\_\_\_

Calendar Year of Entry: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Language/s spoken at home other than English: \_\_\_\_\_ Original language \_\_\_\_\_

My child is a/an: ☐ Australian Citizen ☐ Permanent Resident ☐ Visa Holder

### Visa Details

Visa Number issued: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_

Visa Subclass: \_\_\_\_\_ Passport No \_\_\_\_\_

Is your child Aboriginal or of Torres Strait Islander origin?

☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander ☐ Yes, both Aboriginal and Torres Strait Islander





## Details – Student 1 Continued

Please list your child's religion: \_\_\_\_\_ Is your child currently attending a Sunday School or Children's Ministry, Youth group and an active member of a church? ☐ Yes ☐ No

If yes, please provide details: \_\_\_\_\_

### Schooling History

Previous/Current School: \_\_\_\_\_ Year Level: \_\_\_\_\_

Years attended: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**We/I give permission for a member of the College staff to contact the previous/current school in which my child was enrolled, to allow school records to be transferred to The King's College.**

Address of Previous School: \_\_\_\_\_ P/Code: \_\_\_\_\_

Fax: \_\_\_\_\_ Date left if applicable: \_\_\_\_\_

### **Additional Information** *Please note that disclosure of the following information does not affect eligibility to enrol*

Does your child have special needs? ☐ Yes ☐ No \_\_\_\_\_

Does your child have educational or learning difficulties? ☐ Yes ☐ No If yes, please give details  
\_\_\_\_\_

Has your child ever been asked to leave a school or refused enrolment? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_

Has your child ever been suspended or currently under suspension? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_

Does your child have an existing Individual Education Plan or Behavioural Management Plan? ☐ Yes ☐ No

If yes, please attach a copy to this application

Do you have any concerns about your child's emotional wellbeing or behaviour? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_

Is your child under the care of any learning or behavioural specialists? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_



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## Details – Student 1 Continued

### Medical History

Please indicate if your child has any of the following conditions:

- |                                   |  |   |
|-----------------------------------|--|---|
| <input type="checkbox"/> Asthma   | <input type="checkbox"/> Heart Condition | <input type="checkbox"/> Anaphylaxis* _____ |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> ADHD/ADD        |   |
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Other _____     |   |

**\* For students with Anaphylaxis please ask for a copy of the college Anaphylaxis Policy and Action Plan**

**A detailed medical plan should be provided for students with conditions that may require treatment at the school (e.g., diabetes, asthma), please consult with the office for more details.**

Does your child have a disability? (Hearing, sight, physical impairment etc) ☐ Yes ☐ No

If yes please give details: \_\_\_\_\_

Please list any medication/treatment required for this student whilst at school: \_\_\_\_\_

\_\_\_\_\_

Medical Action Plan: (please give details for treatment below or provide a copy of your medical action plan)

\_\_\_\_\_

\_\_\_\_\_

### Emergency Contacts (Other than listed parents/guardians)

Person 1 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Person 2 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Private Medical Insurer: \_\_\_\_\_ Member No: \_\_\_\_\_

Medicare No: \_\_\_\_\_ Position \_\_\_\_\_ Expiry Date \_\_\_\_\_ Ambulance Cover: Yes ☐ No ☐

### **Is permission given to school staff to administer the following medications to your child?**

Panadol ☐ Yes ☐ No Antihistamine (allergies/hay fever): ☐ Yes ☐ No

\_\_\_\_\_  
**Father's / Guardian's Signature**

\_\_\_\_\_  
**Mother's/ Guardian's Signature**

\_\_\_\_\_  
**Date**



## Details – Student 2

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Other names: \_\_\_\_\_ Preferred name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ ☐ Male ☐ Female Academic Year of Entry: \_\_\_\_\_

Calendar Year of Entry: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Language/s spoken at home other than English: \_\_\_\_\_ Original language \_\_\_\_\_

My child is a/an: ☐ Australian Citizen ☐ Permanent Resident ☐ Visa Holder

### Visa Details

Visa Number issued: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_

Visa Subclass: \_\_\_\_\_ Passport No \_\_\_\_\_

Is your child Aboriginal or of Torres Strait Islander origin?

☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander ☐ Yes, both Aboriginal and Torres Strait Islander

Please list your child's religion: \_\_\_\_\_ Is your child currently attending a Sunday School or Children's Ministry, Youth group and an active member of a church? ☐ Yes ☐ No

If yes, please provide details: \_\_\_\_\_

### Schooling History

Previous/Current School: \_\_\_\_\_ Year Level: \_\_\_\_\_

Years attended: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**We/I give permission for a member of the College staff to contact the previous/current school in which my child was enrolled, to allow school records to be transferred to The King's College.**

Address of Previous School: \_\_\_\_\_ P/Code: \_\_\_\_\_

Fax: \_\_\_\_\_ Date left if applicable: \_\_\_\_\_

### Additional Information *Please note that disclosure of the following information does not affect eligibility to enrol*

Does your child have special needs? ☐ Yes ☐ No \_\_\_\_\_

Does your child have educational or learning difficulties? ☐ Yes ☐ No If yes, please give details \_\_\_\_\_

Has your child ever been asked to leave a school or refused enrolment? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_

Has your child ever been suspended or currently under suspension? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_



## Details – Student 2

Does your child have an existing Individual Education Plan or Behavioural Management Plan? ☐ Yes ☐ No

If yes, please attach a copy to this application

Do you have any concerns about your child's emotional wellbeing or behaviour? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_

Is your child under the care of any learning or behavioural specialists? Yes ☐ No ☐

If yes, please give details: \_\_\_\_\_

### Medical History

Please indicate if your child has any of the following conditions:

- |                                   |  |   |
|-----------------------------------|--|---|
| <input type="checkbox"/> Asthma   | <input type="checkbox"/> Heart Condition | <input type="checkbox"/> Anaphylaxis* _____ |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> ADHD/ADD        |   |
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Other _____     |   |

**\* For students with Anaphylaxis please ask for a copy of the college Anaphylaxis Policy and Action Plan**

**A detailed medical plan should be provided for students with conditions that may require treatment at the school (e.g., diabetes, asthma), please consult with the office for more details.**

Does your child have a disability? (Hearing, sight, physical impairment etc) ☐ Yes ☐ No

If yes please give details: \_\_\_\_\_

Please list any medication/treatment required for this student whilst at school: \_\_\_\_\_

\_\_\_\_\_

Medical Action Plan: (please give details for treatment below or provide a copy of your medical action plan)

\_\_\_\_\_

### Emergency Contacts (Other than listed parents/guardians)

Person 1 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Person 2 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Private Medical Insurer: \_\_\_\_\_ Member No: \_\_\_\_\_

Medicare No: \_\_\_\_\_ Position \_\_\_\_\_ Expiry Date \_\_\_\_\_ Ambulance Cover: Yes ☐ No ☐

### Is permission given to school staff to administer the following medications to your child?

Panadol ☐ Yes ☐ No Antihistamine (allergies/hay fever): ☐ Yes ☐ No

\_\_\_\_\_  
**Father's / Guardian's Signature**

\_\_\_\_\_  
**Mother's/ Guardian's Signature**

\_\_\_\_\_  
**Date**



## Details – Student 3

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Other names: \_\_\_\_\_ Preferred name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ ☐ Male ☐ Female Academic Year of Entry: \_\_\_\_\_

Calendar Year of Entry: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Language/s spoken at home other than English: \_\_\_\_\_ Original language: \_\_\_\_\_

My child is a/an: ☐ Australian Citizen ☐ Permanent Resident ☐ Visa Holder

### Visa Details

Visa Number issued: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_

Visa Subclass: \_\_\_\_\_ Passport No: \_\_\_\_\_

Is your child Aboriginal or of Torres Strait Islander origin?

☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander ☐ Yes, both Aboriginal and Torres Strait Islander

Please list your child's religion: \_\_\_\_\_ Is your child currently attending a Sunday

School or Children's Ministry, Youth group and an active member of a church? Yes ☐ No ☐

If yes, please provide details: \_\_\_\_\_

### Schooling History

Previous/Current School: \_\_\_\_\_ Year Level: \_\_\_\_\_

Years attended: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**We/I give permission for a member of the College staff to contact the previous/current school in which my child was enrolled, to allow school records to be transferred to The King's College.**

Address of Previous School: \_\_\_\_\_ P/Code: \_\_\_\_\_

Fax: \_\_\_\_\_ Date left if applicable: \_\_\_\_\_

### Additional Information *Please note that disclosure of the following information does not affect eligibility to enrol*

Does your child have special needs? ☐ Yes ☐ No \_\_\_\_\_

Does your child have educational or learning difficulties? ☐ Yes ☐ No If yes, please give details

Has your child ever been asked to leave a school or refused enrolment? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_

Has your child ever been suspended or currently under suspension? ☐ Yes ☐ No

If yes, please state the reason: \_\_\_\_\_



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## Details – Student 3 Continued

Does your child have an existing Individual Education Plan or Behavioural Management Plan? ☐ Yes ☐ No  
If yes, please attach a copy to this application

Do you have any concerns about your child's emotional wellbeing or behaviour? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_

Is your child under the care of any learning or behavioural specialists? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_

### Medical History

Please indicate if your child has any of the following conditions:

- |                                   |  |   |
|-----------------------------------|--|---|
| <input type="checkbox"/> Asthma   | <input type="checkbox"/> Heart Condition | <input type="checkbox"/> Anaphylaxis* _____ |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> ADHD/ADD        |   |
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Other _____     |   |

**\* For students with Anaphylaxis please ask for a copy of the college Anaphylaxis Policy and Action Plan**

**A detailed medical plan should be provided for students with conditions that may require treatment at the school (e.g., diabetes, asthma), please consult with the office for more details.**

Does your child have a disability? (Hearing, sight, physical impairment etc) ☐ Yes ☐ No

If yes please give details: \_\_\_\_\_

Please list any medication/treatment required for this student whilst at school: \_\_\_\_\_

\_\_\_\_\_

Medical Action Plan: (please give details for treatment below or provide a copy of your medical action plan)

\_\_\_\_\_

\_\_\_\_\_

### Emergency Contacts (Other than listed parents/guardians)

Person 1 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Person 2 Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Private Medical Insurer: \_\_\_\_\_ Member No: \_\_\_\_\_

Medicare No: \_\_\_\_\_ Position \_\_\_\_\_ Expiry Date \_\_\_\_\_ Ambulance Cover: Yes ☐ No ☐



## Details – Student 3 Continued

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**Is permission given to school staff to administer the following medications to your child?**

Panadol ☐ Yes ☐ No      Antihistamine (allergies/hay fever): ☐ Yes ☐ No

\_\_\_\_\_  
**Father's / Guardian's Signature**

\_\_\_\_\_  
**Mother's/ Guardian's Signature**

\_\_\_\_\_  
**Date**

With whom the student/s live/s: Parents ☐ Mother ☐ Father ☐ Both Mother and Father ☐ Other ☐

Days at Mother's home: \_\_\_\_\_

Days at Father's home: \_\_\_\_\_

Other (please specify) \_\_\_\_\_

If parents are living separately please state who should receive the following information:

Correspondance: \_\_\_\_\_

Reports/Assessments: \_\_\_\_\_

Accounts/Financial Information: \_\_\_\_\_

Name of person(s) with legal guardianship: \_\_\_\_\_

Is a Parenting or Restraining Order applicable? ☐ Yes ☐ No (If yes, please attach a copy)

Please give details of any other conditions or Family Court Orders enforced at law applicable to your family

\_\_\_\_\_

\_\_\_\_\_

Are all legal guardians in support of the student's enrolments: ☐ Yes ☐ No



## Privacy Policy

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The School is bound by the National Privacy Principles contained in the Commonwealth Privacy Act. On the back of this form is the Standard Collection Notice. A copy of the Privacy Policy can be viewed on the School's website.

*I/we have read the enrolment policy and apply for my/our child to be registered for enrolment at The King's College, Western Australia.*

*To the best of my/our knowledge the information contained within this application is complete and correct. I/we acknowledge and agree that if we have knowingly withheld information relevant to the enrolment process or have knowingly incorrectly completed this Application form, the school may refuse or terminate the enrolment of my/our child. Should my/our child's educational or health circumstances change between date of application for registration and entry to the School, I/We will inform the School.*

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**Father's / Guardian's Signature**

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**Date**

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**Mother's/ Guardian's Signature**

---

**Date**

It is a requirement of the Department of Education for schools to have a policy in place concerning the administration of medications to students, prescribed or otherwise. The College will not provide or administer medications to students, nor be keeping analgesics (e.g. Panadol) for short term conditions.

In the case of short term medication needing to be taken, it is to be the student's responsibility to take this at the correct time and dosage. The medication is to be kept in the classroom office and must be accompanied by a medical certificate from the Parent/Guardian and/or family GP. The medication is not to be left on the College premises overnight. In case of emergency, where the parent/guardian cannot be contacted, the child will be taken to a Medical Practitioner. Parents/guardians need to read and be aware of all the information in this form.

### INDEMNITY DECLARATION

I hereby acknowledge and accept that whilst every reasonable precaution will be taken by The King's College, its staff, volunteers, agents and servants, to ensure the good welfare and protection of all students who enroll and attend The King's College. The King's College is not responsible for any accident or misfortune, injury or loss to person or property whatsoever that may be suffered by any child or person attending The King's College.

## Medical Information, Authorization & Indemnity Form

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I hereby agree to release and to defend, indemnify, save and hold harmless The King's College against any and all liability, loss or damage, including any costs or expenses such as legal and attorney's fees (on a solicitor/client basis), paid or incurred by or on behalf of The King's College by reason of any act, fault, omission, negligence, breach or otherwise by The King's College, other than those permitted by College insurance policies.

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**Father's / Guardian's Signature**

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**Mother's/ Guardian's Signature**

---

**Date**





# Medical Information, Authorization & Indemnity Form

## - Continued

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### MEDICAL TREATMENT CONSENT

I being the parent/guardian of the said child understand that whilst every precaution will be taken to ensure the good welfare and protection of my child, The King's College, it's staff and volunteers acting on behalf are hereby released from any and all liability in the event of any accident or misfortune, damage or loss that may occur to the child and their property.

In the case of any emergency, I hereby give permission to the First Aid Staff/St John's Ambulance to ensure proper treatment for my child. I understand that every effort will be made to contact me before instituting such procedures. I agree to pay all such doctor, ambulance and hospital fees incurred on behalf of my child. I have attached a list of any health information about my child that the College First Aid Staff may need to know.

In the event of an emergency, I/we authorise the college to secure an ambulance or medical attention for my student/s

\_\_\_\_\_  
*Father's / Guardian's Signature*

\_\_\_\_\_  
*Mother's/ Guardian's Signature*

\_\_\_\_\_  
*Date*

### Student Attendance & Participation

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Student attendance is required at official College functions and all timetabled activities, including Biblical studies, Christian education classes and Chapel. **SUCH ATTENDANCE IS A CONDITION OF ENROLMENT.** Students are expected to attend the College on the published term dates. If circumstances require a student to be absent from the College for a period greater than 3 days, advance application must be made in writing to the Principal.

### Personal Faith and Pastoral Care

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Please describe your/your family's relationship with the Lord Jesus Christ: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Denomination: \_\_\_\_\_ Church Attending: \_\_\_\_\_

Pastor's name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Family involvement in church: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Personal Faith and Pastoral Care Continued

Please share your main reason for applying to The King's College: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please note any specific circumstances which the school needs to be aware, in order to provide maximum care and assistance to each student:

☐ Divorce or separation: \_\_\_\_\_

☐ Family member's ill health: \_\_\_\_\_

☐ Family member disability: \_\_\_\_\_

☐ Other family health or special circumstances: \_\_\_\_\_

**Please list any other siblings under 18 who are NOT seeking enrolment into The King's College at this stage:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Male /Female Date of Birth: \_\_\_\_\_

Male /Female Date of Birth: \_\_\_\_\_

Current School \_\_\_\_\_ Year \_\_\_\_\_

Current School \_\_\_\_\_ Year \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Male /Female Date of Birth: \_\_\_\_\_

Male /Female Date of Birth: \_\_\_\_\_

Current School \_\_\_\_\_ Year \_\_\_\_\_

Current School \_\_\_\_\_ Year \_\_\_\_\_

**How did you hear about The King's College:**

☐ Existing King's Family: \_\_\_\_\_ ☐ Website ☐ Prospectus ☐ Advertising

☐ Church ☐ Other: \_\_\_\_\_

## In the Event of a Bushfire/Emergency Evacuation

Our grounds are well cleared and we have sort to minimize the danger from fire to any of our College buildings or to the grounds **In the event of a bushfire that is deemed a danger to the school community or in the case of an evacuation Parents/guardians will not be able to pick up their child/ren from the College.**

The office staff will ring all parents/guardians to inform them of the fire/Emergency and the actions required by parents/guardians.



## Publications Consent

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The College produces a wide variety of print and on-line materials with which staff, members of The King's community and the wider community will view and interact over the course of a given year. It is important that the College ask parents/guardians permission to use their child's image and their College works in such publications and on-line media (names of children in these materials are never displayed).

If you are happy for photographs of your child or for their College works to be used in College produced materials, please complete the authorization below.

I/we do **NOT** wish for my/our child's image/name/work to be featured on the following:

☐ Web ☐ Promotional Materials ☐ School Publications ☐ Social Media (Facebook/Instagram/Twitter)

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***Father's/Guardian's Signature***

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***Mother's/Guardian's Signature***

## Compulsory Events

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In accordance with clause 4 of the General Regulations, it is a condition of enrolment students to attend and participate in all timetabled activities including Christian education classes and college Chapel.

The following list, though not exhaustive, is illustrative of the types and kinds of activities that are timetabled events and deemed compulsory for all students without exception.

Inter house swimming, athletics and cross country carnivals (Parents initial..... )

Swimming lessons (Parents initial..... )

Years 6, 7, 9 and 11 camps (Parents initial..... )

Excursions and incursions (Parents initial..... )

Presentation nights (Parents initial..... )

**Unless a medical certificate is provided or special permission is granted by the Principal (or delegate).**

\* an annual Activity Levy will be charged and this will cover all **compulsory curricular events** and courses, such as swimming lessons, camps, carnivals, VET courses, incursions and excursions.

The Activity Levy for primary students will be \$197 per year and for secondary students it will be \$297 per year.



## In an Event of a Bee Sting

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This action plan is to be completed by parents/guardians if their child suffers from bee sting reaction.

If this is so, the College wishes to have an Action Plan for your child in case of a problem at the College. This action plan must be arranged in consultation with yourself and must be completed each year.

Reaction: ☐ Mild ☐ Moderate ☐ Severe ☐ Local ☐ General/Anaphylaxis

\* Anaphylactic reactions will require a separate Anaphylaxis Plan, please ask the office for a copy

**Details of Reaction:** \_\_\_\_\_

### Recommended action to be taken at the College:

Medication and dose (if applicable):

If medication is needed for use at the College, this will be kept:

☐ With Student ☐ In First Aid Room/Office ☐ Other

Do we need to notify parent/guardian? ☐ Yes ☐ No

Ambulance if required? ☐ Yes ☐ No (Parent/Guardian/Ambulance fund liable for cost)

\_\_\_\_\_  
**Father's/Guardian's Signature**

\_\_\_\_\_  
**Mother's/Guardian's Signature**

## Exiting The King's College

---

Should it become necessary I/we give permission for a member of the College staff to transfer my child's school records to the new school where they are enrolled.

\_\_\_\_\_  
**Father's/Guardian's Signature**

\_\_\_\_\_  
**Mother's/Guardian's Signature**



THE KING'S  
COLLEGE

## Parent/Guardian Volunteering

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Our Parent Class helpers and Parents and Friends Committee are a vital part of College life. We would love to speak with you regarding volunteering options including canteen, library, class helpers, and excursions, P and F, uniform shop and many more opportunities to get involved in the College.

☐ Yes, I would like to be contacted with more information, my availability is as follows: \_\_\_\_\_

## Financial Arrangements Information

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The Tuition fees and financial charges associated with The King's College education for your child are clearly detailed in this document. All fees and certain charges may be packaged and together and from that, one Direct Debit amount may be determined for regular payment on a weekly, fortnightly or monthly basis throughout the year for family budgeting purposes. Ezidebit is the College's preferred method of payment. Ezidebit forms are available from the College Front Office or the College website [www.thekingscollege.wa.edu.au](http://www.thekingscollege.wa.edu.au).

The College Board reserves the right to alter fees and terms & conditions within this document at any time

## Fee Schedule

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### REGISTRATION / APPLICATION FEE

In order to register a student an application fee of \$60 must be accompanied with a completed Application Form along with all necessary supporting documentations. This Fee is non-refundable and is designed to cover administration costs associated with enrolments and interviews. Please note that this payment does not guarantee enrolment.

### ENROLMENT FEE

An enrolment fee that is allocated to College development is payable after a placement has been offered from Kindergarten and prior to commencement of the school term. Enrolment fee is a once only fee that schools charge as a contribution to the on-going development of resources for your children, the college continually invests in resource maintenance and expansion.

The enrolment fee contributes to this. This enrolment fee is \$500 for the first student and \$300 for a second child. No enrolment fee will be charged for 3rd & subsequent students (i.e. max \$800 per family). The enrolment fee may only be paid by cash or credit card and is non-refundable. **A student may not start in the College until this fee is paid in full.**

**The College Board reserves the right to alter fees and charges at its discretion, without notice**

## Payment of Fees

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The College's preferred method of fees payment is Direct Debit through EziDebit. If you wish to use this method of pay return the attached EziDebit form to the College Reception. The College will run weekly, fortnightly and monthly direct debit from February to November.



## Payment of Fees Continued

**Weekly :** 40 payments

**Fortnightly :** 20 payments

**Monthly :** 10 payments

To assist you in completing your Direct Debit form, an **indicative** table of periodic payments follows



## 2020 Fee Schedule

SCHEDULE OF PAYMENTS – TUITION 2019								
	Annual Tuition	Activity Levy	Resource & Tech Levy	Total	Weekly	Fortnightly	Monthly	Discount
Pre Kindergarten	\$3,300	\$97	\$98	<b>\$3,495</b>	\$874 per Term due at the start of each Term			N/A
Kindergarten	\$1,924	\$197	\$162	<b>\$2,283</b>	\$57.08	\$114.15	\$228.30	N/A
Pre-Primary	\$3,679	\$197	\$191	<b>\$4,067</b>	\$101.68	\$203.35	\$406.70	5%
Year 1 to 2	\$3,679	\$197	\$242	<b>\$4,118</b>	\$102.95	\$205.90	\$411.80	5%
Year 3 to 6	\$3,980	\$197	\$229	<b>\$4,406</b>	\$110.15	\$220.30	\$440.60	5%
Year 7 to 9	\$4,222	\$297	\$199	<b>\$4,718</b>	\$117.95	\$235.90	\$471.80	5%
Year 10 to 12	\$5,327	\$297	\$205	<b>\$5,829</b>	\$145.73	\$291.45	\$582.90	5%

\*Resource and Tech Levy # paid in 4 upfront instalments, i.e. \$815 per term

Except where the Direct Debit or Discounted Annual Fee option is chosen, fees are due and payable 14 days from the date the account is issued.

## Payment of Fees

**EARLY BIRD DISCOUNT-** Pre-primary to Year 12 Tuition paid in full by 14th February will attract a 5% discount on the Tuition component only. **COLLEGE FEES** - College fees are invoiced annually at the beginning of each school year and are due before the commencement of Term 1. All fees paid in full by the end of the first fortnight of each school year will attract a discount of 5% (Pre-K & Kindergarten excluded). Invoices are issued prior to the commencement of the Term. Additionally, a Statement of Account is issued during the first week of each month to give you a clear view of your account. **FINANCIAL HARDSHIP** - Should individuals and families be unable to meet their financial commitment an appointment with Administration needs to be organised immediately. With this in mind, it should be understood that the College is not a financial services provider nor is it permitted by law to provide credit. Failure to meet your obligations will result in an administration fee being raised on all outstanding dues. A student will be refused admission to a new term at the College if any fees or charges from the previous period remain unpaid. The College Board may permit the student to continue at the College if any fees and charges remain outstanding, upon receipt of satisfactory reasons for such non-payment and the negotiation of a Payment Plan suitable to the College. **LIABILITY FOR OUTSTANDING FEES** -Parents/guardians are responsible for ensuring payment is made to the College. Parents/guardians are jointly and severally liable for outstanding amounts and recovery costs. A Late Payment Fee of \$35 may apply if a payment is not received by the College by the relevant due date. Any Credit Card or Direct Debit payment which is declined, for any reasons, will attract an administration fee of \$40. **NOTICE OF WITHDRAWAL OF**



## Payment of Fees Continued

**ENROLMENT - Ten term week's** notice in writing must be given to the Principal before the withdrawal of a student from the College, including withdrawal at the end of the year. Failure to give such notice by the last day of the previous term will involve the payment of the next term's tuition fees. This fee can only be waived in the case of there being, in the view of the College Board, extenuating circumstances that could not have been anticipated leading to the withdrawal of the student. These circumstances need to be set out in the letter notifying the intent to withdraw. Such circumstances may include, although are not exhaustive and are not limited to, (1) secondment by current employer to remote locations with little notice; (2) individuals who serve in the Australia Defence Forces; or (3) essential services; will be regarded as having sufficient reason for late notice. A pro-rata refund of payments will be made if the notice of withdrawal is in order.

## Family Concessions for Tuition Component

First Child	0%	Discount	Fourth Child	40%	Discount
Second Child	20%	Discount	Fifth Child	80%	Discount
Third Child	30%	Discount	Sixth Child +	100%	Discount

## Payment Options

### PREFERRED DIRECT DEBIT REQUEST

You can arrange a Direct Debit deduction with Ezidebit. Please see attached.

### CREDIT CARD PAYMENTS

The School offers a credit card facility for payment of all fees 1% administration fee will be levied

### ELECTRONIC FUNDS TRANSFER

BANK	COMMONWEALTH BANK
ACCOUNT NAME	THE KING'S COLLEGE
BSB NUMBER	066-159
ACCOUNT NUMBER	10-958294
ACCOUNT CODE (e.g. SMITH1)	

(NB: Please ensure either your account code or your family name is clearly displayed on the payment description.)

### CENTREPAY

You can arrange Centrepay deductions from your Centrelink payment/s. Simply call Centrelink who will then process your deduction request and assist you with any questions you have concerning Centrepay **OR** Request a Centrepay Deduction Form from Reception. Our Service Providers Centrepay Reference Number is: **555 113 755 T**. (Please ensure you also quote your 'Account Code'.)

### MAIL

Please post cheque/money order/CC details (as per above) along with your remittance advice overleaf:  
The King's College, PO Box 450 Kwinana WA 6966

### IN PERSON

Payments of either Cash; Cheque; Money Order; EFTPOS or Credit Card can be made at the front administration office between 8.15am & 4pm weekdays.

### BPAY

Your unique BPAY Code & Reference Number will be located next to the BPAY Logo on your statement.



## Payment Details

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Please supply the details of the billers for your account:

Billing Details:

Father/Guardian: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Email: \_\_\_\_\_

Signature of Biller: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge that I am jointly and severally liable for any/all fees charged to the account:-

Father/Guardian Signature: \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Email: \_\_\_\_\_

Signature of Biller: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge that I am jointly and severally liable for any/all fees charged to the account:-

Mother/Guardian Signature: \_\_\_\_\_





# Government Required Data Collection

The College is required to collect this information for government reporting purposes; this data is not used to assess students for entry into the college.

**Name of Student(s):**

First Name	Surname
1	
2	
3	
4	
5	
6	

**1. What is the level of highest qualification the parents/guardians have completed?**

	Mother/Female Guardian/ Parent 1	Father/Male Guardian/ Parent 2
Bachelor degree or above.....	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma/Diploma.....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate 1 to IV (including trade cert).....	<input type="checkbox"/>	<input type="checkbox"/>
Non-school Qualification.....	<input type="checkbox"/>	<input type="checkbox"/>

**2. What is the highest year of primary or secondary school the parents/guardians have completed?**

	Mother/Female Guardian/ Parent 1	Father/Male Guardian/ Parent 2
Year 12 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below year 9.....	<input type="checkbox"/>	<input type="checkbox"/>

**3. Please select the appropriate parental occupation group from the list on the following page**

**(a) What is the occupation group of Mother/Female Guardian/Parent 1?**

**(b) What is the occupation group of Father/Male Guardian/Parent 2?**

- ☐ If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- ☐ If the person has not been in paid work for the last 12 months, enter '8' in the box above.

# List of Parental Occupation Groups for Question 3

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals.

- **Senior executive/manager/department head in industry, commerce, media or other large organisation.**
- **Public service manager** [Section head or above, regional director, health/education/police/fire services administrator]
- **Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]
- **Defence Forces** [Commissioned Officer]
- **Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
  - **Health, Education, Law, Social Welfare, Engineering, Science, Computing** [professional]
  - **Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
  - **Air/sea transport** [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals.

- **Owner/manager of farm** [construction, import/export, wholesale, manufacturing, transport, real estate business]
- **Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing]
- **Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer]
- **Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
- **Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
- **Associate professionals** generally have diploma/technical qualifications and support managers and professionals.
  - **Health, Education, Law, Social Welfare, Engineering, Science, Computing** [technician/associate]
  - **Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising, specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
  - **Defence Forces** [Senior Non-Commissioned Officer]

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff.

- **Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
- **Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
- **Skilled office, sales and service staff.**
  - **Office** [secretary, personal assistant, desktop publishing operator, switchboard operator]
  - **Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
  - **Service** [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers.

- **Drivers, mobile plant, production/processing machinery and other machinery operators.**
- **Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]
- **Office assistants, sales assistants and other assistants.**
  - **Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant]
  - **Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf
  - **Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
- **Labourers and related workers**
  - **Defence Forces** [ranks below senior NCO not included above]
  - **Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
  - **Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Group 8: Not in paid work in last 12 months



## General Agreement

### General Agreement:

I/We agree to have the above named student (s) considered for admission to The King's College.

I/We enclose the supporting documents as requested.

I/We will provide if requested, further information concerning our student's education or medical history

I/We endorse and support the schools Statement of Faith, Core Values and General Regulations as detailed in this document

I/We understand I/we will be responsible for all school accounts and liable for interest payable on any outstanding or overdue amounts. Such interest is to be calculated at the current rate charged by lending institutions. The College reserves the right to amend the rate of interest, which may apply, at any time, without notice.

I/We accept full liability for the recovery of all outstanding fees and costs incurred to employ the services of a collection agency, if so needed.

**Mother's/Female Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Father's/Male Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Submission of Application

Please forward the application form and supporting documents to the college either in person, via post or email:

The King's College, 170 Bertram Road, WELLARD WA 6167

Postal Address: The King's College, PO Box 450, KWINANA WA 6966

Email: [enrolments@tkc.wa.edu.au](mailto:enrolments@tkc.wa.edu.au)

## Thank you for considering The King's College for your family's education

### OFFICE USE ONLY

Name of Child/ren enrolling:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Family Name: \_\_\_\_\_

Application Fee Received: ☐ YES ☐ NO (Internet Payment) ☐ (Cash) ☐ ( EFT) ☐ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

Acceptance/Waitlist Letter issued ☐ YES ☐ NO

Enrolment fee paid: ☐ Yes ☐ NO \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

(Internet Payment) ☐ (Cash) ☐ ( EFT) ☐